

0610 – Nurse

Major Duties for This Position May Include:

- Assist with collecting, compiling, correlating, and tabulating participant's information.
- Administer licensed and study vaccines to research study participants and assess for adverse events or disease symptoms.
- Enter information into a computer data base, summarizing and editing data utilizing available software such as word perfect, paradox, and Quattro pro.
- Review a participant's hospital and clinic charts, computer records, microfilm; records information transferring appropriate information or data to a coding document.

Related Competencies

- Decision Making
- Nursing Knowledge
- Oral Communication
- Problem Solving
- Results Driven

Basic Qualifications

- **Education Requirement:** A graduate or higher-level degree, bachelor's degree, associate degree, or diploma from an accredited professional nursing educational program is required. This education must have been accredited by the Commission on Collegiate Nursing Education, Council on Accreditation of Nurse Anesthesia Educational Programs, Accreditation Commission for Midwifery Education, or an accrediting body recognized by the U.S. Department of Education at the time the degree was obtained. Degree from Foreign Nursing School: Official certification from the Commission on Graduates of Foreign Nursing Schools is required for individuals who graduated from foreign nursing schools.
- **Licensure Requirement:** Passed the National Council Licensure Examination. In addition, possess a current, active, full, and unrestricted license or registration as a professional nurse from a State, the District of Columbia, the Commonwealth of Puerto Rico, or a territory of the United States.

GS-5 (or equivalent) Basic Requirements

To qualify at the GS-5 (or equivalent) grade level, applicants must meet one of the following qualification requirements:

- Possession of a bachelor's degree in Nursing with no experience; or

- Possession of a diploma or associate degree in professional nursing and one full year of professional nursing experience.

GS-7 (or equivalent) Basic Requirements

In addition to the above Basic Requirements, applicants must meet one of the following requirements:

- Possession of a bachelor's degree in Nursing and eligibility under the [Superior Academic Achievement provision](#)
- Possession of a bachelor's degree in Nursing and at least one full year of professional nursing experience (equivalent to the GS-5 grade level)
- Possession of a diploma or associate degree in professional nursing and two full years of professional nursing experience; or
- Completion of at least one full year of graduate education in a professional nursing educational program

GS-9 (or equivalent) Basic Requirements

In addition to the above requirements, applicants must meet one of the following requirements:

- Possession of a master's degree in professional nursing; or
- At least one full year of professional nursing experience (equivalent to the GS-7 grade level or above) and possession of a diploma, associate degree, or bachelor's degree in Nursing from a professional nursing program

GS-11 (or equivalent) Basic Requirements

In addition to the above requirements, applicants must meet one of the following requirements:

- Successful completion of a PhD or equivalent doctoral degree from a professional nursing educational program or related medical science field; or
- At least one full year of professional nursing experience (equivalent to the GS-9 grade level) and possession of a diploma, associate degree, bachelor's degree, or master's degree from a professional nursing educational program

GS-12 (or equivalent) Basic Requirements

In addition to the mandatory license and education described above under Basic Requirements applicants must have at least one or more full years of professional nursing experience that is equivalent to the next lower grade level.

Minimum Qualifications

In additions to meeting the basic requirements above, applicants must meet the minimum qualifications requirement as defined below:

GS-12 Specialized Experience Requirements

You must have one year of specialized experience at a level of difficulty and responsibility equivalent to the GS-11 grade level in the Federal Service. Specialized experience for this position includes:

Experience in evaluating and providing scientific advice and technical assistance in the development and implementation of infection prevention program activities.

GS-13 Specialized Experience Requirements

You must have one year of specialized experience at a level of difficulty and responsibility equivalent to the GS-12 grade level in the Federal Service. Specialized experience for this position includes:

- Experience in evaluating and providing scientific advice and technical assistance in the development and implementation of infection prevention program activities and analyzing data related to healthcare-associated infections.

GS-14 Specialized Experience Requirements

You must have one year of specialized experience at a level of difficulty and responsibility equivalent to the GS-13 grade level in the Federal Service. Specialized experience for this position includes:

- Experience in leading nursing-related consultation and technical assistance regarding healthcare associated infections and surveillance methodology and practices.

Experience refers to paid and unpaid experience. Examples of qualifying unpaid experience may include volunteer work done through National Service programs (such as Peace Corps and AmeriCorps), as well as work for other community-based philanthropic and social organizations. Volunteer work helps build critical competencies, knowledge, and skills; and can provide valuable training and experience that translates directly to paid employment. You will receive credit for all qualifying experience, including volunteer experience.